



Town Administration
Fiscal Year 2019
General Fund Budget
Revised Recommendations/Updates

December 20, 2017

Board of Selectmen's Meeting

Preliminary Free Cash Recommendation (Subject to Change)

General Fund Certified Free Cash	\$6,215,883
Fund Town Expense Increase Requests (one-time)	\$192,900
Fund Town Expense Increase Requests (one-time)	\$492,900
Fund School Expense Increase Requests (one-time)	\$133,000
Fund Town & School Capital Projects	\$4,605,416
Fund Affordable Housing Trust Fund	\$800,000
Fund Affordable Housing Trust Fund	\$600,000
Unallocated Free Cash	\$384,567

Our Island Home

- Current structure does not allow for full funding of Town and School priorities
- Options could free up additional funds in the General Fund

Recommendation: Option #1 – REVISED

- Reduce FY19 General Fund subsidy to Our Island Home to \$755,723
- Use approx. \$750,000 now available to fund *ONE-TIME* expenses to pay for DPW transportation and facilities capital projects currently proposed as part of capital exclusion
- Resume higher subsidy in FY20 or recommend override with updated plan for future OIH facility & operations

Our Island Home FY 2019 Budget Funding Alternatives

	Status Quo	Option #1 Decrease Subsidy / Increase Use of Retained Earnings	Option #2 Cover Deficit Solely with Retained Earnings	Option #3 Cover Deficit with Tax Override
Revenue	\$4,284,095			
Expenses	(8,199,762)			
Operational Deficit	(3,915,667)	(3,915,667)	(3,915,667)	(3,915,667)
Transfer from Retained Earnings	2,404,221	3,159,944	3,915,667	-
General Fund Subsidy	1,511,446	755,723	-	-
Tax Override	-	-	-	3,915,667
Operational Deficit After Transfers	-	-	-	(3,915,667)
Certified Retained Earnings as of July 1, 2017	5,321,795			
Less: Transfer from Retained Earnings	(2,404,221)	(3,159,944)	(3,915,667)	-
Projected Retained Earnings	2,917,574	2,161,851	1,406,128	5,321,795

Historical Information

Our Island Home

	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u> ⁽¹⁾	<u>FY2017</u>
General Fund Subsidy	\$ 2,261,560	\$ 2,295,000	\$ 2,267,598	\$ 2,295,000	\$ 2,762,535
Certified Retained Earnings	2,054,350	1,747,556	1,649,432	5,962,402	5,321,795
CPE Payment	1,798,751	1,017,038	1,690,143	5,204,549	1,324,207

Stabilization and Trust Funds

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
General Stabilization	\$3,740,988	\$4,776,308	\$4,834,733	\$5,044,535	\$5,053,411
Capital Stabilization	\$0	\$0	\$1,000,000	\$1,250,000	\$1,250,000
OPEB Trust Fund	\$250,111	\$248,522	\$765,994	\$1,341,213	\$1,903,825

Certified Free Cash

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Certified Free Cash	\$5,671,200	\$5,201,357	\$5,405,506	\$6,642,219	\$6,215,883

(1) CPE payment received in FY2016 represented two years of payments.

FY 2019 Town Expense Increase Requests

(included in recommended budget, excluding school & AHTF)

- \$ 3,729,089 Submitted Requests
- \$ 1,544,200 Recommended *(+287,300)*
 - One-time \$ 573,900 *(+300,000)*
 - Ongoing \$ 973,300 *(-12,700)*
- To be funded through available tax levy, budget adjustments, alternate funding sources, free cash, potential revenue increases

FY 2019 Recommended Town Expense Increase Requests

Department	Description of Expense Request	One-Time or Ongoing	Amount Recommended
Personnel Expense Increase Requests (EIRs)			
DPW	Capital Project Manager / DPW Facilities Director	Ongoing	\$ 150,000
DPW	Add'l Mechanic	Ongoing	86,000
PLUS	Senior Planner / Code Enforcement	Ongoing	114,000
Town Admin	Open Meeting Law (OML) Compliance Position	Ongoing	95,000
HR	Benefits Coordinator	Ongoing	90,000
DPW	Add'l Mechanic	Ongoing	86,000
Police	Dispatch PT to FT position	Ongoing	54,300
PLUS	Building Inspector (PT)	Ongoing	72,000
Various	Increase in Overtime, Shift Coverage and Reclassifications	Ongoing	75,000
Total Personnel Expense Increase Requests			\$ 822,300
Operating Expense Increase Requests (EIRs)			
DPW / Facilities	Increase in overall Facilities and Public Works budget	One-time	225,000
DPW (Mosquito Control)	Increase in island-wide service	Ongoing	50,000
Fire	Siasconset fire station building study	One-time	30,000
Fire	Purchase of mechanical CPR devices	One-time	16,000
Health (Central Fleet)	Replacement of inspection vehicle	One-time	35,000
IS GIS	Support services for virtualization project	Ongoing	12,000
IS GIS	MUNIS self-service project	One-time	11,400
Natural Resources	Pond management program	Ongoing	25,000
Natural Resources (Central Fleet)	Replacement of department vehicle	One-time	35,000
Town Admin	Board of Selectmen strategic plan implementation	One-time	50,000
Town Admin	Municipal employee housing rent	Ongoing	34,000
Town Admin	NCTV annual meeting recording increase	Ongoing	27,000
Town Admin (Facilities)	Mobile bathroom trailer for Surfside or Cisco Beach	One-time	50,000
Town Admin	Real Estate Specialist (Contract Services)	One-time	100,000
Town Clerk	Increase for election-related expenses	One-time	15,000
Town Clerk	Voter check-in tablets	One-time	6,500
Total Operating Expense Increase Requests			\$ 721,900
Total Town Personnel & Operational Expense Increase Requests			\$ 1,544,200

FY 2019 Town Expense Increase Requests Funding Source Detail

Funding Source	Amount
Tax Levy & Other General Revenues	\$839,000
Tax Levy & Other General Revenues	\$829,300
Free Cash	\$192,900
Free Cash	\$492,900
Other Funds	\$81,000
▪ Ambulance Reserve \$16,000	
▪ Beach Improvement Revolver \$65,000	
Departmental Budget Reallocations	\$144,000
Total - All Funding Sources	\$1,256,900
Total - All Funding Sources	\$1,544,200