



OVER THE ROAD PERMIT
INFORMATION/REQUIREMENTS
FOR TRAILERED STRUCTURES,
BOATS, VEHICLES, and EQUIPMENT

\$50 Application Fee payable
to the Town of Nantucket

 Received

APPLICABILITY

- If trailered item(s) is 11'6" or under wide and 13'6" or under high, this permit is not required.
- MOVES MAY NOT OCCUR BETWEEN 10 AM AND 6 PM FROM JUNE 15 - SEPTEMBER 15.
- If trailered item is over 13'6" high or over 16' wide, the signatures of National Grid, Comcast, Verizon, Crown Castle and Extenet are **REQUIRED**; otherwise these signatures are not required for items 13'6" and under high or 16' and under wide.
- Trailer items over 13'6" high require utilities to be moved and notice of move shall be published in a local newspaper (which shall include the move date and time, the "From" and "To" locations, indication that "[applicable streets] may lose utility service for an hour or more," and name(s) of contact person(s) at the moving company, and a rain date). **THE NOTICE MUST BE ADVERTISED for two (2) consecutive weeks prior to the scheduled move date.**
- Modular structures which are barged to Nantucket also require notice of move in a local newspaper for two (2) consecutive weeks prior to the scheduled move date, regardless of height.
- Moves that involve utilities in any way will require a pre-move meeting, to be scheduled by the Mover and should include all contacts identified on the attached "Over the Road Permit Application - Contact List".
- For moves that require utility company involvement, the Mover is required to email the contacts identified in the attached contact list one week prior to the move and again one day prior to the move to get confirmation that everyone is prepared for the move.
- Any hedges, trees, shrubs, fences, posts, or other structures on public roads that might be affected must be identified to the Department of Public Works by the applicant, at least one week prior to sign-off.
- The Mover must contact the Town Arborist and review the move route at least one week before the scheduled move.

COPIES OF THE FOLLOWING ITEMS MUST ACCOMPANY THIS APPLICATION

- Proof of insurance as follows:
 - commercial automobile liability insurance of no less than \$1,000,000 combined single limit covering owned, hired and non-hired vehicle use;
 - Commercial general liability insurance of no less than \$2,000,000
- Copies of the building permit and all other applicable permits
- Detailed map of exact route
- Proof of notification of move to abutters along private roads including letter to abutters, certified abutter list from Assessor's Office, postmarked certified mail receipts; notice should be sent certified mail
- If utilities are being moved or affected proof of pre-move meeting is required – sign in sheet
- Proof of notice of the move in a local newspaper is required.
- A check or money order (NO CASH) made payable to the Town of Nantucket (Application Fee).

Hauler/Mover: _____ Move from/to: _____

SECTION I. OVER THE ROAD PERMIT APPLICATION

THE PROPOSED MOVE DATE MUST BE ASSIGNED BY THE TOWN ADMINISTRATION OFFICE

Town Administration Pre-Approval: _____
(Town Administration Signature and Date)

Date & Time of Move: _____
Month, Day, Year, Time Rain Date: Month, Day, Year, Time

From: _____ To: _____
(Address of current location) (Address of intended location)

Dimensions of Trailered Structure/Vehicle/Equipment/Boat Height: _____ Width: _____ Length: _____

Number of Trailered Pieces: _____
The dimensions of the item as loaded or trailered must be exact, as measured from the pavement, and as confirmed by the Building Official (structures) or Police Department (vehicles, equipment, boats).
If trailered item(s) is 11'6" or under wide and 13'6" or under high, this permit is not required.

Applicant: _____
(Name, address, and local telephone number) (Email)

Owner: _____
(Name, address, and local telephone number)

Hauler/Mover: _____
(Name, address, and local telephone number)

SECTION II. TERMS OF PERMIT

- The moving of the trailered item shall be done promptly and in a skillful manner with no unnecessary inconvenience to the traveling public.
- Proper warning signs and lights must be set up to guard public safety and such police presence provided as may be required by the Police Chief.
- Town approval is provided upon the express condition that the Town shall be held harmless by the applicant against all liability, statutory or otherwise, for personal injury or property damage arising out of the moving of the structure.
- If, after issuance of the permit, the applicant is no longer in compliance with any of the criteria contained herein, the permit is thereby rendered null and void.
- Applicant must notify gas/fuel oil delivery companies, School and NRTA of the move.
- In the event of an emergency, the Town has the right to postpone or stop the move, if necessary.
- Moves may be restricted to emergency situations only. Restrictions may be imposed during inclement weather.
- This permit is issued in accordance with MGL c. 90 §19.
- Pursuant to Chapter 19 §13 – 18 of the *Code of the Town of Nantucket*, this permit will not be issued if either the applicant, owner, or hauler have overdue, unpaid taxes, fees, assessments, betterment or other municipal charge with the Town of Nantucket. All overdue taxes and fees must be paid before this permit is issued.

Hauler/Mover: _____ Move from/to: _____

SECTION III. APPLICANT'S AFFIDAVIT

Are there any private roads (property) in the proposed route?: YES NO

If yes, it is entirely the responsibility of the mover to obtain the permission of the abutters on any route over private property, and the applicant hereby declares that this has been obtained. Attached are approvals or agreements signed by all parties along public roads whose property (shrubs, trees, and other obstructions) will be directly affected. If the applicant ceases to comply with these approvals, or an unresolved objection is received by the Town Administration office prior to the move, the Town's approval of this permit will be null and void. Any damage to public or private trees and/or other property, whether by prior agreement or accidental, will be promptly reimbursed or repaired to the satisfaction of the owner by the applicant. **The mover's licensed construction supervisor will be on the scene during the move.**

The Applicant agrees to indemnify and save the Town harmless from any and all manner of suits, claims, or demands arising out of any errors, omissions or negligence by the Applicant (including all of its employees or agents) in proceeding with the activities which are the subject of its permit application, including the cost of defense by counsel of the Town's own choosing. Prior to undertaking any activities authorized by this permit, the Applicant shall also provide the Town with proof of insurance protecting against suits, claims or demands which may arise from the activities authorized by this permit, in an amount deemed by the Town to be sufficient to cover such potential suits, claims, or demands under the circumstances at issue.

NOTE: Any permit issued upon approval of this application does not give any permission, authority or consent, express or implied, to move any trailered structure, vehicle, boat, or equipment across any private road or any private property, and such permit shall not, unless expressly so stated, so permit, authorize or consent to the applicant's moving any trailered structure, vehicle, boat, or equipment across private roads or private property; such permission, authority and consent is to be obtained by applicant directly from the owners thereof.

The Town, in issuing this permit, has not undertaken to determine which road or roads along the proposed route are public or private and has not undertaken to determine whether or not applicant has the requisite legal authority, permission or consent to use such road or roads along the proposed route. Applicant should consult with applicant's own attorneys to ensure proper authorization, permissions and consents have been obtained.

By signing below, I hereby affirm, under the penalties of perjury, that all representations made herein by me are true, and affirm further that I have read and understand and knowingly agree to all terms and conditions set forth herein.

APPLICANT: _____
Signature *Date*

LICENSED CONSTRUCTION SUPERVISOR: _____
License Number *Date*

Signature *Printed Name*

SECTION IV. DEPARTMENT APPROVALS

The signatures, indicated as required for your type of move, must be obtained and returned to the Town Administration office for approval; and, all other stipulations contained herein provided for, before the trailered structure, vehicle, boat, or equipment is moved.

PLEASE CHECK WITH THE INDIVIDUAL DEPARTMENTS AS TO PERTINENT APPROVAL REQUIREMENTS.

Signature Required for Following Move Types	Department	Signature	Third party detail required?
All Move Types	Police Department:	_____	Date: <input type="radio"/> YES <input type="radio"/> NO
<i>The Police Department's role is to review the move route/date/time; assign third party detail as required.</i>			
All Move Types Over Milestone Road	State Police:	_____	Date: <input type="radio"/> YES <input type="radio"/> NO
<i>Required only for moves utilizing Milestone Road. For moves made using Milestone Road, a state over-the-road permit is necessary.</i>			

Hauler/Mover: _____ Move from/to: _____

All Moves Types	Fire Department:		Date: <input type="radio"/> YES <input type="radio"/> NO
<i>The Fire Department's role is to review the move route and determine fire alarm locations and whether NFD fire alarm wire will need to be moved.</i>			
Structure Moves Only	Building Department:		Date: <input type="radio"/> YES <input type="radio"/> NO
REQUIRED: <i>The structure must be approved by the Building Official for soundness before it may be taken from the site. Confirmation of dimensions and safe condition of structure during move to new site, for public safety, <u>after</u> structure is loaded and <u>before</u> the move is commenced _____ (initials of the Building Commissioner or designee). Confirmation of loaded/trailer dimensions: Height:_____ Width:_____ Length:_____ No. of Trailered Pieces:_____</i>			
All Move Types	Department of Public Works:		Date: <input type="radio"/> YES <input type="radio"/> NO
Refundable Performance Bond, minimum of \$5,000.			

- **Proof of Contractor's Certificate of Insurance must be provided to DPW.**
- **The entire route must be approved by the DPW including any impact on trees, signs, and street furniture such as but not limited to benches, trash barrels, bike racks, signage, fences.**

The utility companies require at least 45 days notice prior to the actual move.

NOTE: If trailered item is over 13'6" high or over 16' wide, the signatures of Verizon, National Grid, Crown Castle, Extenet, and Comcast are **REQUIRED**; otherwise these signatures are not required for items 13'6" or under high or 16' or under wide.

		APPROVED?
Verizon: _____	Date: _____	<input type="radio"/> YES <input type="radio"/> NO
National Grid: _____	Date: _____	<input type="radio"/> YES <input type="radio"/> NO
Crown Castle: _____	Date: _____	<input type="radio"/> YES <input type="radio"/> NO
Extenet: _____	Date: _____	<input type="radio"/> YES <input type="radio"/> NO
Comcast: _____	Date: _____	<input type="radio"/> YES <input type="radio"/> NO
School Superintendent _____	Date: _____	<input type="radio"/> YES <input type="radio"/> NO

SECTION V. PERMIT APPROVAL

This final signature is to be obtained following sign offs from Town departments and utilities.

Town Administration

Date

Hauler/Mover: _____ Move from/to: _____

Over the Road Permit Application - Contact List

<u>Department</u>	<u>Location</u>	<u>Contact</u>	<u>Title</u>	<u>Number</u>	<u>Email</u>
Town Administration	16 Broad St	Erika Mooney	Operations Administrator	508-228-7266	emooney@nantucket-ma.gov
Police Department	4 Fairgrounds Rd	Angus MacVicar	Lieutenant	508-228-1212	amacvicar@police.nantucket-ma.gov
Fire Department	131 Pleasant St	Linda MacDonald	Fire Prevention Office Administrator	508-228-2323 x 3	fireprevention@fire.nantucket-ma.gov
Building Department	2 Fairgrounds Rd	Paul Murphy	Bldg Commissioner	508-325-7587 x 7057	pmurphy@nantucket-ma.gov
Dept. of Public Works	188 Madaket Rd	Charlie Polachi	Parks & Rec Mgr	508-228-7200 x 7522	cpolachi@nantucket-ma.gov
State Police	83 North Liberty St	Kevin Bates	State Trooper	508-228-0706	kevin.bates@pol.state.ma.us
Verizon		Engineering		866-686-1195	NYS-NE.OSP.CENTER@VERIZON.COM
		Matthew Kirrane	Engineer	774-504-0845	matthew.r.kirrane@verizon.com
		Peter McCusker	Outside Plant Verizon	508-221-0790	peter.s.mccusker@one.verizon.com
National Grid		CALL CUSTOMER SERVICE AT 800-375-7405 TO INITIATE WORK REQUEST			
		Shannon Kain	Engineering	781-907-3543	Shannon.Kain@nationalgrid.com
		Jose Vazquez	Engineering	508-897-5675	Jose.Vazquez@nationalgrid.com
		Tim Lyford	Ops Engineering	508-897-5722	Timothy.Lyford@nationalgrid.com
Crown Castle (fka Lighttower)		Mark Bonanno	Mgr, Fiber Construction	508-616-7818	mark.bonanno@crowncastle.com
Extenet		Matt Simpson	Network Operations Center (NOC)	866-892-5327	noc@extenetsystems.com
		Lea Parker	Manager, Network Operations	708-870-0105	lparker@extenetsystems.com
Comcast		Mike Mathews	Plant Maintenance Supervisor	617-963-4142	Micheal_Mathews@comcast.com
		Jamie Monteiro	Construction Project Coordinator	617-304-2956	Jamie_Monteiro@comcast.com
Nantucket Public School	10 Surfside Rd	Elizabeth Hallett	Superintendent	508-228-7285	hallette@npsk.org
		Diane O'Neil	Facilities Director	508-228-7285 x 1156	oneild@npsk.org
MassDOT	FOR ANY MOVES TRAVELING MILESTONE ROAD			781-431-5148	